

King, Valerie A.

From: Rapkewitz, Barbara
Sent: Friday, April 06, 2001 4:52 AM
To: Mitchell, Kathy A. (Research Center)
Cc: King, Valerie A.; Reininghaus, Wolf
Subject: Tracking publications

Dear Kathy:

Thank you for your note and regards to Gerry.

Please find below - for your information - my messages to Valerie regarding the same question.

In addition to my answer to Valerie:

- (1) Our databases contain publications and external presentations.
- (2) Our library stores hardcopies in addition to the electronic PDF-files.
- (3) Requests for publications/presentations are maintained by our library (or sometimes by me). Hedda Jachimsky is responsible for the library.
- (4) Authors provide their publications/presentations (paper or PowerPoint file).

Today, Valerie asked to share my MS Access database (see below) in a WSA shared folder. I think it's a good idea, but I have to ask for release. I will keep you informed.

If you have more questions, please don't hesitate to ask.

Best regards,
Barbara

-----Original Message-----

From: Mitchell, Kathy A. (Research Center)
Sent: Wednesday, April 04, 2001 7:49 PM
To: Rapkewitz, Barbara
Subject: Tracking Publications

Hi Barbara-

I got your name from Gerry Nixon. I'm the Chairperson of the Manuscript Review Board at RD&E and I arrange for management approval of presentations and publications. Also, I maintain a database of publications from the Research Center. I store the hardcopies of reprints in a file cabinet. I have no presentations database.

I've had occasion for several vice presidents to voice their desire for the publications and presentations to be stored in a location where a search would provide results from Richmond, INBIFO and Neuchatel.

Right now I'm gathering information about how tracking is currently performed. Do you have either a publications or presentations database of citations? Do you have a hardcopy or electronic file of publications or presentations? Who maintains it? Do authors provide copies of their publications or slides?

Perhaps there is someone besides you who may be able to answer my questions. I look forward to hearing from you.

Kathy

-----Original Message-----

From: Rapkewitz, Barbara
Sent: Thursday, April 05, 2001 5:07 PM

To: King, Valerie A.
Cc: Carchman, Loreen; Reininghaus, Wolf
Subject: INBIFO/CRC publications 1990 and after

Dear Valerie:

Please find attached a file with bibliographic information of INBIFO/CRC publications since 1990. The first 4 columns of the worksheet contain additional information about the respective publication: remarks, PDF-filename of publication or poster, and INBIFO's internal publication number.

The PDF-files will be sent on a CD-ROM by separate mail.

A few older publication are not yet available in electronically form and will be sent later. Some poster files will be sent as paper copies - for the moment - due to technical problems during conversion into PDF-file. As soon as our Computer Support department has solved the problem, the files in question will also be sent in electronically form.

In future, I will send you the PDF-files of publications as soon as they are available.

Please don't hesitate to ask if there are any questions.

Best regards,
Barbara

-----Original Message-----

From: Rapkewitz, Barbara
Sent: Monday, April 02, 2001 1:16 PM
To: King, Valerie A.
Subject: RE: RE: SOT poster, publications

Dear Valerie:

At INBIFO we have two databases with bibliographic information:

First, we have DOCUMENTUM - a full text retrieval database also used in Neuchatel - for institution-wide access. The database includes all the literature ordered by our scientists and INBIFO/CRC publications with bibliographic information and PDF files for full text retrieval. Hedda Jachimsky is responsible for input into and administration of DOCUMENTUM. This database is used for citations in study protocols/reports.

Second, I maintain an MS Access database only for INBIFO/CRC publications. It was established a few years ago because of several special requirements by Wolf Reininghaus for tracking, sorting, and planning of publications. The database contains hyperlinks to the PDF files in DOCUMENTUM. If you use MS access I can send you a copy of my database (without the hyperlinks) including queries and reports.

I hope this information is of help to you.

Best regards,
Barbara

-----Original Message-----

From: King, Valerie A.
Sent: Friday, March 30, 2001 5:31 PM
To: Rapkewitz, Barbara
Subject: RE: RE: SOT poster, publications

Dear Barbara:

Thanks very much for the files and your note. Regarding the request for publications information from 1990 and after, that information can be sent to my attention (instead of Loreen).

Related to that request, Rick has indicated that he would like us to derive a process so that we have a centralized resource from which to gather information about WSA publications (including those of INBIFO). I think the information Rick wants already exists in various locations, the task is finding the most efficient way to bring it

together so as to minimize additional work needed.

I have spoken briefly with Kathy Mitchell in the library here regarding Richmond and Neuchatel publications (since they are covered by the manuscript review process here in Richmond), but I am also interested in finding out how INBIFO tracks its external publications.

How is the bibliographic information on these external publications maintained? Does it exist in a reference database such as Endnote where a file could be exported? Any information you can provide would be appreciated.

Best regards,
Valerie

-----Original Message-----

From: Rapkewitz, Barbara
Sent: Friday, March 30, 2001 9:58 AM
To: King, Valerie A.
Cc: Carchman, Loreen; remote Haussmann, Hans J.
Subject: RE: SOT poster, publications

Dear Valerie:

(1) Please find attached 3 out of 4 SOT 2001 posters. The poster presented by Birgit Gerstenberg will be sent later due to technical problems during conversion to PDF format.

(2) For your and Loreen's information:

I'm the responsible person for administration (especially the electronic form of administration)
- in coordination with Lynda Conroy, Hedda Jachimsky, Baerbel Greiner-Adam - of external publications.

To date, I'm working on Loreen's request for electronic copies of publications/presentations/posters from 1990 and after. I'm trying to send the first part of the collection next week.

Please don't hesitate to contact me, if you have any questions regarding INBIFO/CRC publications.

Best regards,
Barbara

<< File: 2001_KAEGLER_232.PDF >> << File: 2001_schepers_230.pdf >> << File: 2001_VANSCHEEUWIJCK_231.PDF >>

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>From: King, Valerie A.
>Sent: Thursday, March 29, 2001 6:56:14 PM
>To: Haussmann, Hans-Juergen
>Subject: FW: submitted SOT Abstracts
>Auto forwarded by a Rule

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>Dear Hans-Juergen:
>Will we be able to obtain pdf files of the final posters presented
>(similar to that which have in the shared folder for 1998 and 2000 SOT
>presentations)?

>Also, can you tell me who manages tracking of INBIFO's external
>publications (including poster presentations)? Is this handled in the
>library (by Hedda)? Please advise.

>Kind regards,
>Valerie